



Association cycliste canadienne
Canadian Cycling Association

To: Provincial / Territorial Associations
National Training & Development Centres

From: Mathieu Boucher, Director, Development

Date: April 2nd, 2010

Re: Learning Facilitator course –Community Initiation program
April 16th-17th Markham, Ontario

The CCA is coordinating a **Learning Facilitator course** for the Community Initiation program scheduled to take place in Markham, Ontario on April 16th-17th 2010. The course will be presented in English by Paul Jurbala.

Learning Facilitators are key individuals who help organize and lead the coach education program and deliver the workshops in their provinces.

ELIGIBILITY REQUIREMENTS:

To be considered for training as a Community Initiation Facilitator/Evaluator, the individual will meet the following requirements:

- Completion of the basic Community Cycling-Initiation workshop (“Trained” status) **OR** Certification at Level 1 of the existing cycling NCCP (any discipline) **OR** Certification at the Introduction to Competition context of the new cycling NCCP;
- Coaching experience with young, novice cyclists, including experience in cycling skills development (including Sprockids and Canbike).
- Teaching or facilitation experience in an adult education environment (NCCP, sport, professional or other).

All applicants must also meet these requirements:

- Be a minimum of eighteen years of age at the time of LF/E training.
- Ability to demonstrate a thorough understanding of the new NCCP structure.
- Commitment to the time required to facilitate workshop sessions.

Upon successful completion of the Learning Facilitator training workshop, the Learning Facilitator candidate shall complete tasks specified with in the context-specific policy prior to becoming a certified LF. Typically these tasks include:

- Co-facilitation of workshop(s) with either another LF candidate or a Certified LF, and;
- Independent facilitation of a complete workshop.

REGISTRATION PROCEDURE:

Eligible candidates must complete the attached application form and return to the CCA with payment – Please make cheque payable to the Ontario Cycling Association

Registration is \$50.00 for Ontario Licenced residents (OCA subsidy) or \$100.00 for all others.

**If a leader applies for a master franchisee in the same year, the registration fee will be deducted.*

The registration deadline is Monday April 12th 2010. Candidates will receive confirmation as registrations are received.

COURSE SUMMARY: Candidates will be asked to arrive at noon on Friday April 16th. The course location is Joyride 150, 150 Bullock Drive, Markham ON.

- Friday April 16th - 12h00 -19h00 - Classroom and on-bike sessions.
- Saturday April 17th – 09h00 -16h00 - Classroom and on-bike sessions.

ACCOMMODATION & TRAVEL:

Candidates are responsible for their own costs and arrangements associated with travel, accommodation and meals.

Send the registration form to: Gleness.lapensee@canadian-cycling.com

- PLEASE CIRCULATE TO POTENTIAL COURSE CANDIDATES -

Mathieu Boucher

Canadian Cycling Association

Director, Development/Directeur du Développement

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**Community Initiation Learning Facilitator Course
April 16th-17th – English
Markham, Ontario**

REGISTRATION / APPLICATION FORM

Name: _____

Address: _____

City / Town: _____ Province: _____ Postal Code: _____

Phone: () _____ Phone: () _____ Fax: () _____

E-mail: < _____ >

Current Level: _____ Licence Number: _____

Provincial Association: YES / NO By: _____
Please circle Provincial Association representative

**Please note: Candidates must obtain authorization directly from their
Provincial Association.**

Payment for accommodation can be made by personal cheque or VISA

Cheques must be made out to the Canadian Cycling Association.

Course fee \$50.00 – for Ontario Licenced Members or \$100.00 for all others.

For VISA payments, please provide the following:

Name of cardholder: _____

Card number: _____

Expiry date: _____

Date: _____ **Signature:** _____

All registrations must be received by the CCA no later than April 12th 2010
Registrations will be accepted in the order that they are received.

Gleness Lapensée
Gleness.lapensee@canadian-cycling.com